

MCLEAN ELECTRIC COOPERATIVE, INC.

August 23, 2018

The August meeting of the Board of Directors of McLean Electric Cooperative, Inc., was held at the Company's headquarters, in Garrison, North Dakota, on the 23rd day of August, 2018. The meeting was called to order by President Larry Gessele, at 8:00 o'clock a.m.

Directors present:

Larry Gessele
Darcy Klain
James Odermann
Troy Presser
Thomas Sheldon
Rod Stockdill

Directors absent: Clarence Behles

Also present were Finance Manager Wendy Kinn, Staff Engineer Lucas Schaaf, Operations Manager Keith Thelen, General Manager/CEO Martin D. Dahl, and Attorney David A. Lindell.

A motion was made by Stockdill, seconded by Sheldon, to approve the Consent Agenda which consisted of the minutes of the July 26, 2018, board meeting, additional agenda items, review of director's checks, and approval of the membership and service applications/transfers. The motion carried.

The estates of Diana Jans, Lois Doll, Curt Radke, and Betty Lindseth were presented for capital credit retirement. A motion was made by Presser, seconded by Klain, to approve the estate retirements. The motion carried.

STAFF REPORTS:

1. Finance Department - Wendy Kinn. Items discussed and actions taken during the Finance Department report were as follows:
 - a) Provided the Financial Report for the Cooperative which included the July KWH sales use and revenue, financial ratios, preliminary July, Form 7, and year-to-date statistics.
2. Engineering Department - Lucas Schaaf, Staff Engineer. Items discussed and actions taken during the Engineering Department report were as follows:
 - a) Provided a staking/engineering work plan update.
 - b) Provided an IT report.

3. Operations Department - Keith Thelen. Items discussed and actions taken during the Operations Report were as follows:
 - a) Provided the current work load/work plan and contract labor update. He reported that there has been 94 work orders in 2018, which is 42 work orders less than 2017.
 - b) Provided a Safety Report - The board acknowledged the minutes of the August 2, 2018, Safety Committee meeting.

4. General Manager's/CEO Report - Martin D. Dahl. Items discussed and actions taken during the Manager's/CEO Report were as follows:
 - a) Midwest Electric Consumers Association delegate appointment. The Annual Meeting is scheduled for December 10-13, 2018, in Denver. Klain was appointed as delegate with Dahl as alternate.
 - b) Touchstone Energy delegate appointment - Dahl was appointed
 - c) CFC Annual Meeting delegate appointment - Delegates to CFC will be the same as the delegates for Region 6.
 - d) Central Power MAC meeting will be hosted by McLean Electric and Manager Dahl in September.
 - e) A Statewide MAC meeting report was given by Gessele who attended in place of Dahl.
 - f) Discussed the possibility of an employee working from home on a limited basis. The board gave Dahl the authority to research and develop a possible policy regarding work from home.
 - g) Provided a Wellness Committee update.
 - h) Policy Review - The following policies were reviewed:
 - 101.0 - Cooperative Policies and Procedures
 - 102.0 - Organizational Plan
 - 103.0 - Management Committees
 - 104.0 - Conflict of Interest
 - 104.1 - Secondary Employment (Moonlighting)
 - 105.0 - Whistle Blower Policy
 - 106.0 - Records Management

107.0 - Identity Theft Prevention Program

A motion was made by Klain, seconded by Sheldon, to approve said policies as presented. The motion carried.

Other Board Reports:

- a) Statewide - Stockdill
- b) Central Power - Presser
- c) Basin Electric - Presser

UPCOMING MEETINGS:

1. The September monthly board meeting will be held on Thursday, September 27, 2018, at 8:30 o'clock a.m. at the Cooperative's Headquarters.

The board held an Executive Session.

After the Executive Session, there being no further business, upon a motion made and carried, the meeting was adjourned.

Secretary